

C-7: Quarterly Report

ALABAMA LIBRARY ASSOCIATION
6030 Monticello Dr.
Montgomery, AL 36117
(334) 414-0113

[Please type or prepare on a word processor using this format]

Date: _____

Unit: _____

Person Submitting Report: _____

Date, Time and Place of Meeting: _____

Number of Members Present: (Include names if desired.) _____

Unfinished Business: Describe and indicate action taken.

New Business: Describe and indicate action taken.

Plans and Priorities: Include future activities, workshops and projects.

Recommendations to Council:

Attach and additional pages, forms, and/or explanations as needed.