ATHENS STATE UNIVERSITY
JOB DESCRIPTION

Position Title: Access & User Experience Librarian
Supervisor's Title: Library Director

JOB SUMMARY:
Kares Library at Athens State University is searching for a candidate with the enthusiasm for listening and responding to the needs of users. As the Access & User Experience Librarian, this person will conduct user studies and lead assessment efforts in relation to services, programs, spaces, and discovery. They will work to ensure that users have equitable access to both the physical and virtual aspects of the library. This is a 12-month, tenure-track position that reports to the Director of Kares Library.

RESPONSIBILITIES:
- Measures and assesses the in-person and online experience of library users
- Shares user feedback with stakeholders and suggests changes when needed
- Assists the library director in making data-driven decisions to improve services
- Maintains records and runs relevant reports within the OCLC WMS and Banner systems
- Anticipates the physical space needs of users and collections
- Creates and manages policies and procedures related to the Library Services Desk
- Ensures appropriate staffing of the Library Services Desk
- Hires, participates in training, and manages the schedule of work study students
- Serves as a liaison to campus security; leads in the development of building-specific emergency planning procedures
- Serves as the Library’s accessibility officer
- Manages interlibrary loan processes and acts as liaison to consortia resource sharing groups
- Serves as a liaison to the university IT department; leads in the adoption of new technology in the library that will enhance user experience
- Provides reference service on a rotating schedule with other librarians
- Participates in promotion and marketing of library services and programs
- Serves as subject liaison to one or more academic departments within the College of Arts and Sciences
- Conducts information literacy instruction in-person and online; participates in the embedded librarian program
- Engages in job-related professional development
- Serves on library, university, and professional committees
- Contributes original scholarship to the profession
- Some evening and weekend hours may be required
- Performs other duties as assigned

REQUIRED QUALIFICATIONS:
- Master’s degree from an ALA-accredited program
- Strong commitment to providing positive user experiences
- Excellent communication skills
- Ability to work successfully in a collegial environment
- Flexibility to handle multiple projects and changing priorities
- Ability to meet university promotion and tenure requirements

PREFERRED QUALIFICATIONS:
Experience

- Experience working in an academic library
- Experience with hiring, training, and managing staff
- Familiarity with integrated library system software
- Familiarity with user experience design theory and principles
- Demonstrated experience in assessment