

Position Description:**Position Title: E-Resource & Serials Librarian****Classification: FACULTY****General Function:**

Missouri State University Libraries seeks a service-minded and creative colleague for the role of E-Resource & Serials Librarian. Under the supervision of the Director of Resource Management & Discovery, the E-Resource & Serials Librarian leads the University Libraries to ensure students, teachers, and researchers have convenient access to a range of electronic resources and content, as well as relevant, useful print and digital serial subscriptions supporting research and curriculum. The E-Resource & Serials Librarian guides development, maintenance, and evaluation of sustainable departmental policies, procedures, workflow, and infrastructures related to e-resource and serial acquisitions. This position requires the willingness to be a positive contributor to Meyer Library, founded on the MSU values of ethical leadership, cultural competence, and community engagement.

Missouri State University is an Equal Opportunity Employer and Institution.

Salary: \$58,000-\$70,000 yearly**Description of Primary Duties:**

1. Manage library electronic resources, including acquisition, implementation, renewal, assessment, and annual subscription reviews.
2. Create and share electronic resource usage reports. Implement various assessment tools.
3. Manage library print serial collection, work with vendors on digital, digital and print combination, or print packages.
4. Negotiate favorable license agreements in consultation with University Legal Affairs and Compliance and Procurement Services. Provide support for inquiries related to interpretation of license terms.
5. Ensure accurate recording and maintenance of library electronic resource administrative data, including contracts, license terms, and perpetual access agreements.
6. Assist RM&D Director with financial planning and budgeting.
7. Provide seamless user access in collaboration with other library and university constituents.
8. Promote library electronic resource growth, development, and marketing. Develop and implement effective communication strategies reaching students, academic departments, and other stakeholders.

9. Notify vendors of renewal and cancellation decisions. Create and maintain effective communication channels by informing library users of resource changes.
10. Assist RM&D Director in developing and implementing e-resource and serial workflows and documentation.
11. Participate in self-directed professional development. Attend professional conferences and various trainings as directed.
12. Serve as library liaison for designed academic areas.
13. Perform library faculty duties consistent with library promotion and tenure guidelines in the areas of librarianship, research, and service.
14. Teach for-credit library science courses as assigned.
15. Contribute to a work environment encouraging positive engagement with those of differing cultures and backgrounds.
16. Support the overall operation of Meyer Library. Contribute to the library's success by performing other duties as assigned.

Minimum Acceptable Qualifications

Education: Master's degree in library and information science (MLIS) from an ALA-accredited program (or international equivalent).

Experience: Experience reading, negotiating, and managing license agreements is required. Experience supporting the management and/or acquisition of electronic resources is required. A high level of technology proficiency, including information systems such as library service platforms, is required. Experience of troubleshooting electronic resource access issues is required. Experience using an Electronic Resource Management System such as CORAL or FOLIO is required.

Skills: Excellent verbal and written communication skills, interpersonal skills, and decision-making skills are required. The ability to analyze and evaluate data to produce reports and recommendations for decision-making purposes is required. The ability to effectively use technology in creative ways to address challenges is required. The ability to manage details associated with the implementation of complex policies and procedures is required. The ability to foster a work environment encouraging positive engagement with those of differing cultures and backgrounds is required. Demonstrated knowledge of current standards, best practices and emerging trends in electronic resources and technical services is required. Familiarity with current e-resource standards and protocols (e.g., KBART, COUNTER, and SERU) is required.

First date of consideration: May 11, 2026. Anticipated hiring date: August 1, 2026. Employment will require a criminal background check at the university's expense. Review of applications will

continue until the position is filled. A cover letter, current CV and/or resume, statement of teaching philosophy, one letter of recommendation, and a copy of unofficial transcripts are required upon application. For complete posting details and to apply, visit <https://jobs.missouristate.edu/postings/85998>