

**Assistant Professor - Business and Social Sciences Librarian, Houston Cole Library,
Jacksonville State University**

Summary of position

The Assistant Professor and Business and Social Sciences Librarian is responsible for evaluating and recommending resources. This position will also assist with planning and implementing library services that will address the information needs of the students and faculty in the Colleges of Business and Industry and Social and Behavioral Sciences, as well as the university community at large. This is a **nine-month** tenure-track position with a salary of \$43,500.

Major responsibilities

- Regularly interacts with faculty in assigned departments to inform them about resources and services and assess specific information needs within each department.
- Evaluate and request purchase of appropriate physical and electronic information sources in subject specialty
- Maintain condition of floor and physical collection to facilitate ease of access and use of stakeholders
- Participates in general reference desk rotation
- Conducts scholarly/creative work suitable for tenure consideration
- Participates in internal Library committees and external committees as assigned
- Maintain condition of floor and physical collection to facilitate ease of access and use of stakeholders
- Create periodic reports updating current holdings and status of collections within subject specialties
- Create and maintain appropriate finding aids/guides within subject specialties
- Address individual reference queries in an appropriate form as needed
- Develop and implement tailored group instruction as needed
- Participate in internal programming when appropriate
- Supervises and trains student assistants

Required Qualifications:

- Master of Library and Information Science (MLIS) or equivalent degree from an American Library Association (ALA) accredited program

Preferred Qualifications:

- Advanced degree or other post-graduate / continuing education in subject specialty or closely related fields preferred (not a requirement for consideration)
- Previous experience in reference service and patron instruction

Complete details and a link to apply for this position are available at <https://careers.jsu.edu/en-us/job/496783/assistant-professor-business-and-social-sciences-librarian>.