

Director of Digitization and Digital Projects at Clemson Libraries

Clemson University Libraries invites candidates for a Director of Digitization and Digital Projects. Clemson University's Digitization Services department actively collaborates with Clemson's Special Collections and Archives, colleagues across campus, and external partners. This position will provide strategic direction for the work of the Digitization Services department and will develop best practices and provide oversight for the digitization, discovery, and preservation of digitized archival, cultural heritage, and research materials. This individual will directly supervise the Digital Lab Manager, as well as other Digitization Services staff members as needed. This is a 12-month tenure-track faculty position and works under the direction of the Associate Dean for Collections and Discovery. Faculty rank and a minimum salary of **\$65,000** is based on the successful candidate's qualifications and experience. Please visit the [full job posting](#) to apply and learn more about the position.

Required Qualifications

- An ALA-accredited graduate degree in librarianship or a relevant accredited graduate degree in another scholarly field as deemed appropriate by the Libraries.
- Experience with digitization or related processes, including work with digital collections and digital projects.
- A robust understanding of the digital preservation life cycle and industry standards.
- 1 year of experience with archival or cultural heritage material and processes.
- Project management experience and/or project management certification
- Demonstrated ability to establish partnerships and work in a team environment.

Preferred Qualifications

- 2 years of experience with digitization processes.
- Supervisory experience.
- Solid understanding of metadata, discovery, and digital collections work.
- Understanding of digital scholarship and research to best serve Clemson University researchers.
- Experience writing and administering grants.
- Demonstrated experience developing and sustaining partnerships with external institutions and industry.
- Capable of serving in a consultation capacity on collections conservation efforts.

Apply

Applicants should electronically submit all applications and related materials via Interfolio: <http://apply.interfolio.com/143486>

Required materials include a cover letter, professional curriculum vitae, and the names and contact information of three (3) professional references. Applications received by **April 26, 2024** will be guaranteed consideration.