

**University of West Florida
University Libraries
Reference Department
Reference/Instructor Librarian #105840**

The University of West Florida, located in Pensacola, Florida, invites applications for the full-time position of:

Reference/Instructor Librarian #105840

Job Summary: This learner-centered Reference librarian is responsible for:

- Providing reference and research assistance to library patrons through multiple modes of delivery, including scheduled shifts at the Reference Desk
- As the Reference liaison for assigned disciplines, responsibilities will include:
 - Providing group and individual library instruction and/or Information Literacy instruction and activities
 - Serving as a subject specialist and faculty liaison
 - Providing individual research consultations
- Creating and maintaining library user aids, tutorials, and research guides within assigned disciplines, as well as selected general areas
- Selection, acquisition, management, weeding, and development of library materials, in all formats, for assigned subject areas
- Representing UWF on statewide committees/subcommittees
- Completing other duties as assigned

The successful candidate must be able to thrive in a collaborative and innovative environment; successfully communicate and collaborate with other departments; enthusiastically participate in projects involving new and emerging technologies; and possess excellent patron service, communication, writing, and organizational skills. Regular work schedule during the fall and spring academic sessions is Monday through Friday, and may include evenings and occasional weekends.

Minimum Qualifications: Possess a degree in MLS/MLIS/MIS or a related field from an ALA accredited program; or, currently enrolled in an ALA accredited program with less than 6 months remaining to obtain an MLS/MLIS/MIS degree.

Preferred Qualifications: Experience in reference service and/or collection development; background in STEM (e.g., Chemistry, Physics, Math, Computer Science, Engineering); experience teaching library instruction classes; professional, academic library experience

Salary: \$55,000 - \$57,000

Preferred Response Date: July 6, 2026

For the complete announcement and position description, including qualifications and experience, and to apply please visit <https://uwf.edu/offices/human-resources/careers/>. Applicants are required to attach a cover letter, resume, list of professional references, and Statement of Advising to the online application.

The University of West Florida is an Equal Opportunity/Access/Disabled/Veteran employer. Any individual requiring special accommodation to apply is requested to advise UWF by contacting UWF Human Resources at 850.474.2694. A criminal background check is required for successful candidates. E-Verify is required for employment. All applications for employment at the University are subject to Florida public records law.

The University of West Florida is located in Pensacola, the crown jewel of Florida's beautiful Emerald Coast, known worldwide for its pristine white-sand beaches. The area is famous for its pleasant climate and location on the Gulf of America and enjoys a comparatively low cost of living. The campus is situated on a 1,600-acre nature preserve where over 14,000 students enjoy the benefits of small classes and personal attention from their professors.