Library of Congress
Congressional Research Service

Seeking a Research Librarian (Government and Finance Division)

Open: 12/06/2018 – 1/03/2019
Salary: $68,036 to $88,450 per year

The Congressional Research Service (CRS) seeks a Research Librarian for the Government & Finance Division (G&F).

This position will provide research and library services to CRS colleagues and congressional clients in areas covered by G&F, such as appropriations, budgeting, Congress, cybersecurity, economic policy, elections, emergency management, executive and judicial branch oversight, financial services, legislative process, and public finance.

Research Librarians work individually and as part of a team to provide research and library services across the full range of policy areas covered by the division and author products used each year by thousands of congressional clients on topics that include appointments/nominations, appropriations status tracking, federal awards tracking, federal disaster assistance programs, federal employees, grants work in a congressional office, and various types of congressional and legislative information.

Research Librarians are often involved in the following activities.

- Working under deadlines within specialized issue areas that may be obscure, ambiguous, and contentious.
- Rapidly building working knowledge of specialized issue areas and resources as part of successfully identifying, proposing, developing, and executing research projects.
- Collaborating and consulting with internal and external subject specialists to develop and improve research projects.
- Negotiating with clients and colleagues on the substance of research projects, which may include developing an array of different options and facilitating decisions related to sources, methodology, and form of a final product.
- Designing and writing products as a solo author or co-author that describe the findings of research projects. These products often include multiple elements such as abstracts, methodological descriptions, summaries, and tables.
- Making effective use of peer review of products by incorporating feedback from multiple colleagues into coherent and cohesive products.
- Working within a multi-level product development and review process to ensure accuracy, appropriate scope, adherence to organizational policies and values, and responsiveness of products.
- Delivering products to clients in writing, by phone, and in-person, often in combination, and in accordance with the circumstances of each unique research project and resulting product.

Candidates with a Master of Library Science (MLS) or equivalent degree and background working in a library, college/university, information center, or other research organization are encouraged to apply. Previous experience with public speaking in an instructional capacity is desired.

CRS is fully committed to workforce diversity. Interested applicants must apply online https://www.usajobs.gov/GetJob/ViewDetails/518711800.