

Open Position: Metadata Librarian

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#### Position Description:

UAB Libraries seeks a dynamic and motivated individual to join our team as a new Metadata Librarian within the Resource Acquisitions & Metadata Services Department. This position will work collaboratively with a variety of stakeholders to continuously improve access points, enhance user experience, and ensure discoverability of library resources.

This is a non-tenure track faculty librarian position in the UAB Libraries Technology and Technical Services Division. Our team culture embraces diversity and change while promoting collaboration and professional growth. Initial rank assignment is based on experience and qualifications.

#### Primary Responsibilities:

- Create original and complex-copy records; assess and activate community records within the LSP; enhance existing bibliographic records
- Coordinate batch-loading procedures and enhance vendor-supplied records
- Participate in large and small scale collection management projects
- Demonstrate adaptability in daily workflows and individual analytical/problem solving skills to assist with the resolution of common access and record display issues
- Implement new metadata/cataloging standards and procedures, as adopted by the Department; stay current in emerging trends in metadata development and bibliographic data integration
- Contribute to the development, documentation, and communication of departmental policies and procedures
- Collaborate across library departments/locations to identify and initiate new and special projects related to metadata services
- Advise support staff and student assistants on local metadata and collection management policies and procedures
- Participate in professional service and scholarship activities related to library technical and/or metadata services
- Perform other duties as assigned

#### Required Qualifications:

- Master's degree in library and information science from an ALA accredited program
- Experience creating bibliographic and authority records for various formats of materials
- Experience using common bibliographic repositories and data management tools
- Knowledge of current trends in metadata services and linked data models

- Working knowledge of a variety of schemas, subject headings, record formats, and standards as they relate to metadata services
- Demonstrated experience with project management, including planning, communication, and delivery

Preferred Qualifications:

- One to three years of experience working with a large scale Library Services Platform, preferably the Ex Libris Alma system, or similar
- One to three years of experience working in a technical service area at an Academic and/or Health Sciences Library
- One to three years of experience using common metadata tools for batch editing, data cleaning, and transformation (e.g., MarcEdit and OpenRefine)